



Electronic Licensing at the Iowa Lottery

Discussion of the Process and Helpful Tips

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Registration

Begin your registration for a new tax permit.

- > Register a New Business
- > Register as a Bulk Filer
- > Create a Logon

Manage State of Iowa

Apply

- - uses (food and lodging)
- > Iowa Lottery Authority Licenses

Options to get started

- Request Copy of Tax Return



Refunds & Waivers

Request a replacement check, refund, or a penalty waiver from the lows Department of Revenue.

- > Request Refund Check Replacement (Warrant)
- > Request a Penalty Waiver
- > Submit an IA 843 Refund Return



Other Actions

Respond to a letter, submit various forms, and more.

- > Respond to a Letter
- > Find a Saved Draft or Submission
- > Submit a Voluntary Disclosure Proposal
- > Submit an Income Tax Preparer Continuing Education Form
- > Petition the Department



Resources & Tax Information

View self help tools, common questions, and more.

- > View GovConnectiowa Resources & Help
- > View Common Iowa Tax Questions
- > Tax Law & Policy Information
- > Request Tax Guidance
- > Request a Public Record
- > Request an lowa Account Number (IAN)

Need Help? Help & How to Information Common Questions

Contact Us Call Us Send a Message Other Links State of Iowa Directory **Taxpayer Rights** Website Policies

Stay informed, subscribe to updates!







CAM COPPESS

camcoppess@test.com +1 (555) 111-4444

Available Options

Q What would you like to do today?

If profile is not yet linked, the business will be unable to proceed.

Welcome, CAM COPPESS

You last loggest in on Tuesday, Jan 17, JULY 10:07:52 AM Manage My Profile

* Registration

I've never filed with the lows Department of Revenue before and need to register my new business.

Register a New Business



& Access

I've filed or have existing tax accounts with the lowa-Department of Revenue and need access to all available GovConnections features.

- > Request Access to an Account.
- > Enter Access Code to Connect to an Account



Returns & Payments

Make a payment or request a copy of a tax return.

- > Make a Payment
- Request Copy of Tax Return



Tax Credits

Apply, transfer, or view tax credits.

- > Apply for a Tax Credit
- Apply for a Tax Credit Transfer
- Certify Fund or Business
- > Notice of intent to Claim Sales and Use Tax Refund



Manage State of Iowa Licenses

Apply or renew licenses with various State of lowe agencies.

- Iowa Alcoholic Beverages Division Licenses
- lows Department of Inspections and Appeals Licenses (food and lodging)
- Iowa Lottery Authority Licenses



Drafts & Submissions

Search for drafts and previous aubmissions.

3 Swarch Drafts & Submissions





Welcome, CAM COPPESS

Manage My Profile

You last logged in on Monday, Nov 14, 2022 3:07:24 PM



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IDR ID: 1104011600 13001 UNIVERSITY AVE CLIVE IA 50325-8225

Accounts Action Center Settings (I Want To...

Filter

Household Hazardous Materials

13001 UNIVERSITY AVE CLIVE IA 50325-8225

Action Center Items

Account

0000503738

Balance

\$25.00

- > View Permits
- > Cease Account
- > Print Permits
- > Apply for Permits

Sales and Use

13001 UNIVERSITY AVE CLIVE IA 50325-8225

Account

3-06-908618

Balance

\$0.00

- > Make a Payment
- > File, Amend, or View Returns
- > Add, Update, or Close Locations
- > Cease Account







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IDR ID: 1104011600 13001 UNIVERSITY AVE CLIVE IA 50325-8225

Welcome, CAM COPPESS

You last logged in on Monday, Nov 14, 2022 3:07:24 PM Manage My Profile

Accounts Action Center 2

Settings | I Want To...

Q Type a keyword to filter available options

↓ Drafts & Submissions

Search for drafts and previous submissions.

> Search Drafts & Submissions

☐ Messages

View messages received from the Iowa Department of Revenue.

View Messages



Letters

View letters received from the Iowa Department of Revenue.

- View Letters
- > Reply to a Letter

Returns & Payments

View, manage and file returns and payments, submit W-2s and 1099s, and more.

- > Manage Returns & Payments
- > Manage Saved Payment Methods
- > Request a Payment Agreement
- > File a Iowa Non-Permit Use Tax Return
- > Request Copy of Tax Return

A Names & Addresses

View and update names and addresses for your tax account or business.

- > Manage Names & Addresses
- > Request Legal Name Change

View and manage my access and access of other users to GovConnectIowa accounts and information.

- > Request Access to an Account
- > Enter Access Code to Connect to an Account
- > View and Manage My Access
- > Manage Other Users With Access to This Customer

Third Party Authorization

Grant, revoke, or appoint third party representatives to communicate or perform actions on your behalf.

- > Add Third Party Authorization
- > Revoke or Withdraw Third Party Authorization

Manage State of Iowa Licenses

Apply or renew licenses with various State of Iowa agencies.

- > Iowa Alcoholic Beverages Division Licenses
- > Iowa Department of Inspections and Appeals Licenses (food and lodging)
- > Iowa Lottery Authority Censes

Tax Account Maintenance

Register for new tax accounts (permits), close current tax accounts, request a change in filing frequency, and more.

- > Add or Register a New Tax Account
- > Cease or Close Accounts
- > Change Filing Frequency
- Discontinue Consolidated Filing







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Iowa Lottery Authority Licenses

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Iowa Lottery Authority Licenses



Apply for a new license with the lowa Lottery Authority.

> Apply for a Lottery License



■ Drafts & Submissions

Search for previous drafts and submissions on GovConnectIowa, including license applications and renewals.

> Search Drafts & Submissions







≺ Iowa Lottery Authority Licenses

Iowa Lottery Retailer License Application

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Iowa Lottery Retailer License Application



What You Will Need

What You Will Need to Complete This Application

To complete an lowa Lottery application, you will need all of the following:

- · Owner's information, including ownership percentage.
- · Answers to general questions about your business history.
- · Bank information, a checking and routing number.
- . Either a voided check, a financial institution letter, or a deposit slip from your bank.

Cancel

Save Draft

< Previous

Next

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≺ Iowa Lottery Authority Licenses

Iowa Lottery Retailer License Application

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Iowa Lottery Retailer License Application





What You Will Need

Select Location

Select a location to begin your lowa Lottery license application.

If you do not see the location you are looking for, you may need to request access to the account. To request access, return to the home screen, select the I Want To... tab and select Request Access to an Account.

To register a new location, return to the home screen, select the Accounts tab, and select Add, Update, or Close Locations.

Select	Location Permit Number	Location Name	Location Address	Location Effective Date
Locations Newly Registered				
	306908718	CAN COPPESS	13001 UNIVERSITY AVE CLIVE IA 50325-8225	30-Nov-2022

Cancel

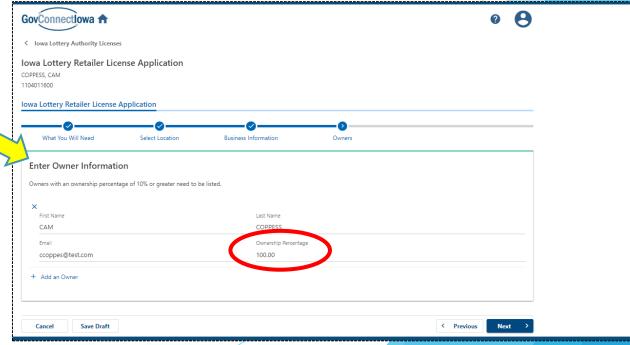
Save Draft

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≺ Iowa Lottery Authority Licenses

Iowa Lottery Retailer License Application

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Iowa Lottery Retailer License Application

What You Will Need Select Location Business Information Owners Security

Answer Security Questions

Has the business entity ever been convicted of a felony or convicted of fraud?

No

Yes No

Has any owner with a percentage of 10% or above been convicted of a felony?

Yes No

Has the business entity ever had a revoked or suspended Lottery license?

*

Please note: A "Yes" answer to any of these three questions will cause the lottery license application to be terminated.

Previous License Information

Does your store have an active retail alcohol license?

Yes

No

Has the business entity/organization or prior listed individuals ever held or applied for or presently hold a lottery license in lowa or any other state?

Yes

No

Cancel Save Draft





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≺ Iowa Lottery Authority Licenses

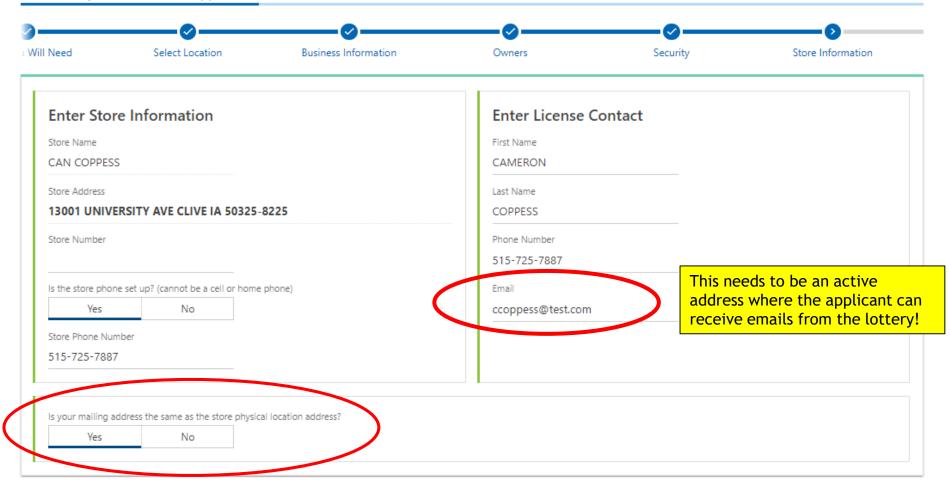
Iowa Lottery Retailer License Application

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Cancel

Save Draft

Iowa Lottery Retailer License Application







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≺ Iowa Lottery Authority Licenses

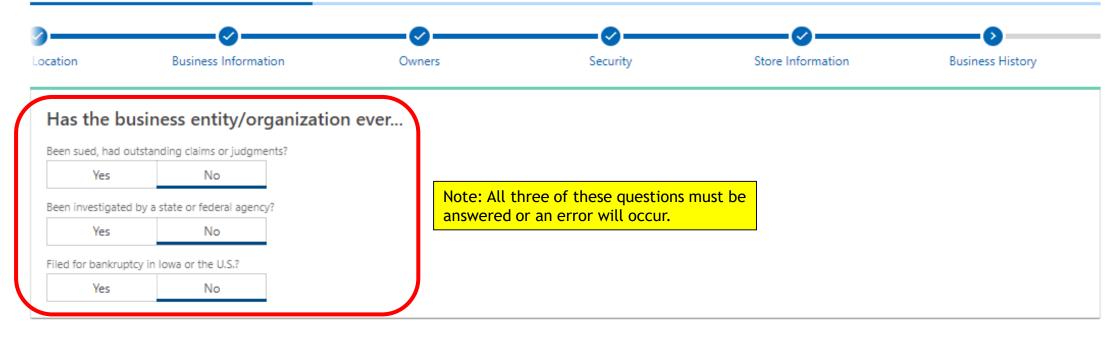
Iowa Lottery Retailer License Application

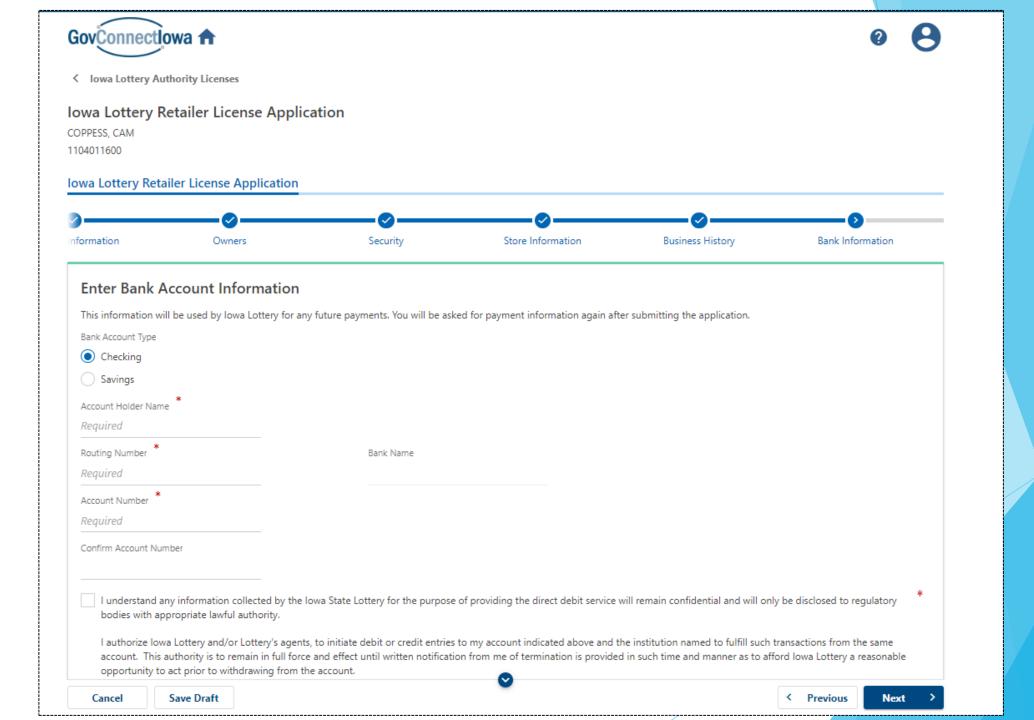
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Cancel

Iowa Lottery Retailer License Application

Save Draft













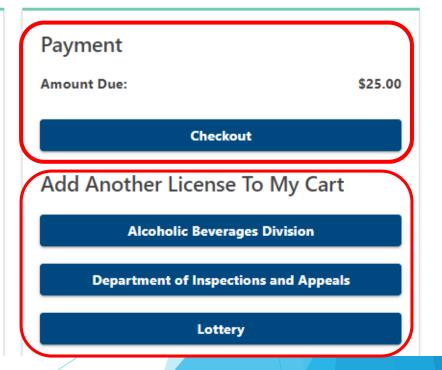
Iowa Lottery Authority Licenses

Your cart will expire at 11:59 PM. Applications and licenses that have not been paid before 11:59 PM will be saved as a draft and will not be processed. All application and license fees will be removed from the cart. You can access draft applications under Search Drafts & Submissions.

Items

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Iowa Lottery License Application CAN COPPESS,13001 ... \$25.00 Delete



Payment

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Payment



Payment Amount

Payment of \$25.00 Will Be Applied To

Iowa Lottery License Application

\$25.00

Payment Amount

Amount

\$25.00

1 Bank Account Payment

A bank payment has no fees. Contact your bank to authorize payments originating from the Iowa Department of Revenue Bank Filter (Company-ID) 9426004574.



Pay with a Bank Account

☐ Credit Card Payment

A fee of 2.5% is assessed by the credit card vendor.

Pay with a Credit Card

Automated Email In The Process

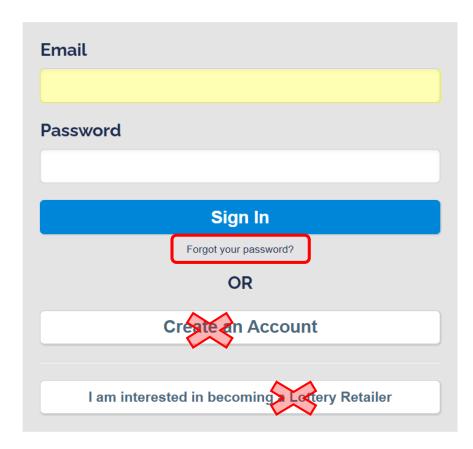
An automated email from the Lottery is sent to the business involved when an application for a lottery license is submitted and the \$25 fee is paid. Note the link included:

Thank you for submitting an application for an lowa Lottery license. You are receiving this email because you are listed as the applicant's license representative for BUSINESS NAME HERE. The lowa Lottery is required to conduct a background investigation before issuing a Lottery license. Please <u>click here</u> to complete the necessary background documents and use the "Forgot your password?" link on the login page to create your initial password. Contact the lowa Lottery at (515) 725-7900 if you need assistance.

Once the background documents have been completed and returned, the lowa Lottery's security and accounting departments will review the information and determine whether BUSINESS NAME meets the eligibility requirements to receive a Lottery license. Occasionally, the Lottery will request additional information from an applicant. The background process typically takes one week after all information has been submitted by the applicant.



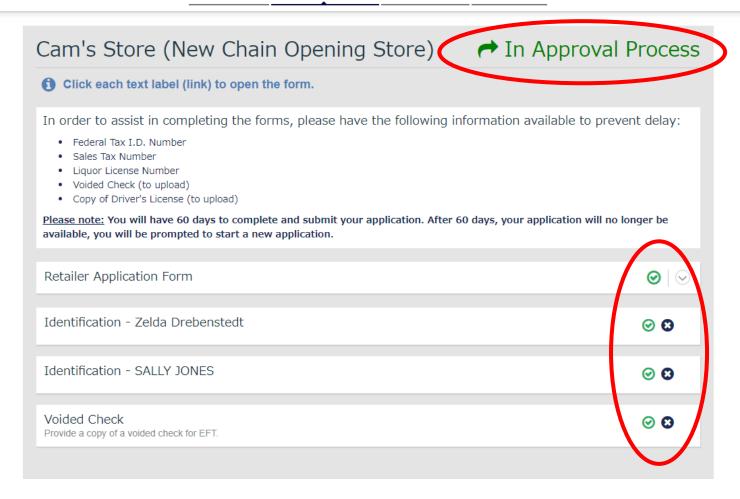
Sign In to My Application



NOTES: You can apply to become a lowa Lottery Retailer by filling in the required forms electronically and then submitting them via this site. You will first need to create an application account using an email and password. Once you have filled in all the required forms you can submit the application by following the instructions on the site. You can track the progress of your application by logging in and reviewing your Application status at any time.

WOO HOO IOI TOU

My Applications My Retailers Dashboard My Profile







For questions about Iowa Lottery licensing:

licensing@ialottery.com

Lottery Headquarters, Clive: 515.725.7900

Cedar Rapids Office: 319.395.9313

Mason City Office: 641.424.6011 Storm Lake Office: 712.732.6662

www.ialottery.com

tax.iowa.gov/govconnectiowa-help